VACANCY
RE ADVERTISEMENT

REFERENCE NR	**:**	**VAC00932**
JOB TITLE	**:**	**Project Manager**
JOB LEVEL	**:**	**D1**
SALARY	**:**	**R 531 759– R 797639**
REPORT TO	**:**	**Programme Manager: (National & DOD)**
DIVISION	**:**	**IT Infrastructure**
DEPT	**:**	**Infrastructure PMO**
LOCATION	**:**	**SITA Centurion**
POSITION STATUS	**:**	**Permanent (Internal & External)**

Purpose of the job

To manage SITA internal/external project(s) following the SITA project management methodology, within a defined service/product/customer portfolio under the supervision of a Programme Manager/PMO Manager/Line Manager.

Key Responsibility Areas

- INITIATION PROJECT – Effectively applies project management principles to initiate and Plan the project;
- MANAGE PRODUCT DELIVERY – Manage product delivery to ensure successful delivery of the project;
- PROJECT CONTROL – Monitor and Control project activities to ensure successful delivery of the project objectives within budget, scope, time and quality according to plan;
- PROJECT CONTROL – FINANCE – Consolidate, Monitor and control project costs and revenue to ensure delivery of the project within budget and profitability guidelines;
- PROJECT CONTROL – RISK – Monitor and Control project risks and issues; and
- PROJECT CLOSURE – Close Project according to company policy.

Qualifications and Experience

Minimum: 3 Year National Diploma / Degree in Business Management/ Project management / Information Technology/ Computer Science or equivalent (at least NQF Level 6).
Certification: Project Management Professional (PMP) and/or Prince 2 Practitioner Certification and/or Agile PM Practitioner will be an added advantage.
Experience: A minimum of 5 – 6 years working experience, including:

- At least 3 years Project management experience,
- At least 3 years working experience in an IT environment and
- At least 3 years in public sector IT environment.

Technical Competencies Description

Knowledge of: Public sector / Government organization; Information Technology management; ICT Services; System Engineering methods and Governance; Project Management Office (PMO) Management;

Project management methodologies (PMBOK, Agile PM and Prince 2); PPM Governance. Computer Literacy: SITA Business Planning system (BPS), Oracle ERP; Project Schedule Management (PSM); Oracle Time & Labour (OTL); MS Office; MS Projects.

Other Special Requirements

N/A.

How to apply

To apply please log onto the e-Government Portal: www.eservices.gov.za and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour;
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access www.eservices.gov.za, then follow the below steps:

1. Click on "Employment & Labour;
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact eRecruitmentSupport@sita.co.za

CV`s sent to the above email addresses will not be considered.

Closing Date: 23 November 2022

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.